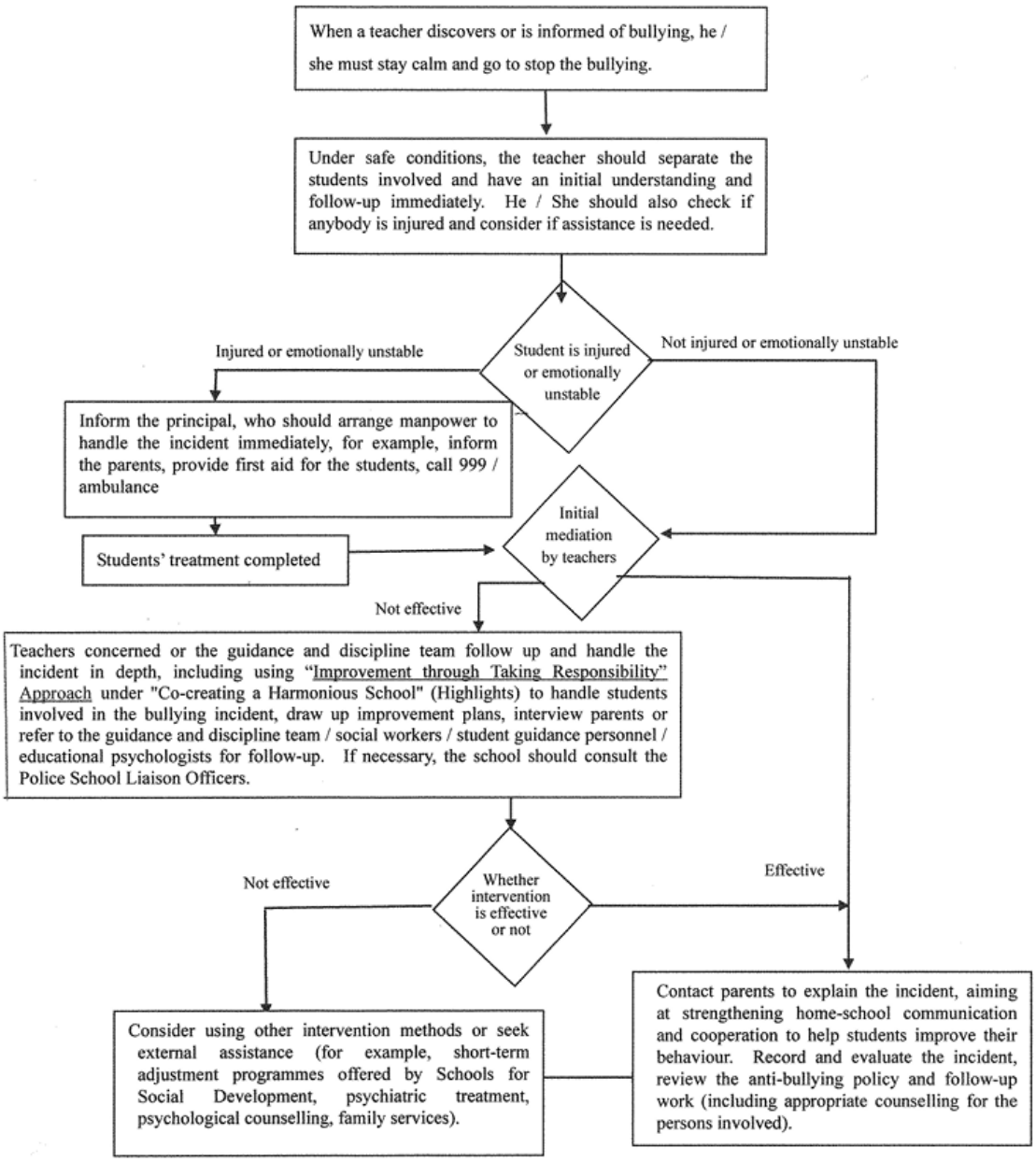Flowchart for Handling Bullying Incidents in Schools